

**ATTALLA WATER WORKS BOARD  
CHECK LIST FOR RENTERS  
FOR RESIDENTIAL WATER SERVICE**

- 1. Landlord and renter must complete the attached “Renter Verification & Application for Water”.**
- 2. Obtain a copy of the “Certificate of Occupancy” from your landlord.**
- 3. Go to Attalla City Hall, 612 4<sup>th</sup> Street NW, Attalla, Alabama to pay any fees that that may be required by the City of Attalla.**
- 4. Once you have obtained the “Certificate of Occupancy” and have the “Renter Verification & Application for Water” completed, bring these documents to the office of the Attalla Water Works Board located at 509 4<sup>th</sup> Street NW, Attalla Alabama.**
- 5. You will need to bring your driver’s license or other picture identification, and also your social security card or number.**
- 6. You are required to apply for your water service in person.**
- 7. All previous/inactive bills of the landlord or renter at this location or any other location must be paid before water service can be approved.**
- 8. Once you have been approved for water service, you must pay a Non-Refundable “Service Connection” fee of \$100.00 before the service will be connected.**